



**OUTWARD BOUND
CANADA**

YOUTH ACCESS FUND

Outward Bound Canada's *Youth Access Fund* helps to remove financial barriers so that more youth can access the life-changing benefits of Outward Bound. We strive to provide programs across the country that offer a supportive and inclusive environment from diverse social, cultural and economic backgrounds, and for those facing a variety of barriers to getting outdoors. Our mission is to cultivate resilience, leadership, connections and compassion through inspiring and challenging journeys of discovery in the natural world. Our vision is for a healthy, resilient society formed through lasting connections to self, others and the natural world.

The *Youth Access Fund* is aimed to reduce financial barriers to accessing Outward Bound Canada programs, and is based on financial need: a “pay what you can” approach. The program will subsidize a significant amount of the course fee. Funds awarded are applied directly toward the costs of course fees. Applicants who have never received funding support through Outward Bound Canada are considered in priority to ensure that as many youth as possible can benefit from the programs. We encourage eligible applicants to apply early to get the best chance at receiving financial assistance!

Eligibility Requirements

- Applicant must be between 12–19 years of age and currently residing in Canada.
- Applicant must demonstrate financial need and fall within the income eligibility criteria.
- Applicant must understand the expectations of the program and provide informed consent.
- Applicant must be interested and motivated to participate.



How to Apply

1. Apply online during the registration process when you sign up for your course and complete all required forms. Alternatively, you can complete the attached package by sending it back to us by email or fax. If you need further assistance to complete the application, please email or call us to discuss other options. Pay \$100 deposit payment at the time of application.
2. You may be requested to provide additional information or documentation, and both the applicant and parent/guardian will be asked to participate in a phone call to learn more about the program.
3. You will receive a confirmation by email with the amount of funding awarded. You will be requested to sign a Funding Agreement to confirm your commitment. If your application is not approved, you will have the option to stay in the course and pay the full balance, switch courses, or receive a full refund of your deposit payment.

To Submit:

Email: admissions@outwardbound.ca
Fax: 1-866-328-9761

Questions?

Email: admissions@outwardbound.ca
Phone: 1-888-688-9273 ext. 222



**OUTWARD BOUND
CANADA**

YOUTH ACCESS FUND APPLICATION PACKAGE

PART I: APPLICANT QUESTIONNAIRE

To be completed by the Youth Applicant who will be participating on the *Outward Bound Canada* course

Applicant First Name: _____ Last Name: _____

Full Mailing Address: _____

Cell Phone: _____ Home Phone: _____ Email: _____

(If applicant is under the age of 18)

Parent/Guardian Name: _____ Relationship to Applicant: _____

Parent/Guardian Phone: _____ Parent/Guardian Email: _____

1st Choice Course: _____ Dates: _____

2nd Choice Course: _____ Dates: _____

Tell us about yourself and your reasons for applying to an *Outward Bound Canada* course.

1. Please tell us what you know about *Outward Bound Canada*, and the course you are applying for?
(You are welcome to use more paper if desired).

2. (Outward Bound Canada aims to address the lack of diversity in the outdoor sector. This question is optional and funds are allocated based on the eligibility scale found on pg. 2)

Please tell us if you identify as a person who is: (check all that apply)

☐ a member of an equity-deserving group

☐ a woman

☐ a person who is Indigenous

☐ a person who is Black

☐ a person from a racialized community

☐ other

☐ a person who is a visible minority

☐ a person with a disability

☐ a member of the 2SLGBTQ+ community

☐ a newcomer to Canada (immigrant, or permanent resident, in the last 5 years)

☐ prefer not to disclose

3. Why do you want to participate in an *Outward Bound Canada* course?

(Consider the skills you want to develop, what you want to explore, learn, or achieve, and how going on this course will help you reach your goals.)

4. What else would you like us to know about you or your application?

(Consider sharing with us any special income or family circumstances that you might wish us to consider.)



YOUTH ACCESS FUND APPLICATION PACKAGE PART 2: FINANCIAL REQUEST FORM

To be completed by the Applicant or the Applicant's Parent/Guardian (if the applicant is under the age of majority)

A: INCOME DOCUMENT(S)

Please submit any one of the following documents to support your application:

- Your most recent Notice of Assessment(s) for all adults (age 18+) in the household earning an income
- Your 2 most recent social/income assistance statements

If these options are not available, please contact us to discuss alternative proof of income document options.

Eligibility Scale

If you fall within the categories outlined below, you are eligible to apply for financial support through the Youth Access Fund.

	Full Grant Participant pays the following amount: Urban Course = \$100 Wilderness Course = \$300	Partial Grant Participant pays between 15% – 85% of the full course fee
Number of Persons in Household	Eligible for full grant if net household income is equal to or less than:	Eligible for partial grant if net household income is equal to or less than:
2	\$41,125	\$63,125
3	\$53,365	\$75,365
4	\$58,155	\$85,785
5+	\$65,015	\$94,975

Details

- Income is based on income assessment from the most recent tax year and your current household financial situation.
- Net income is your total income after deductibles.
- Household Income includes all individuals over the age of 18 earning an income in the applicant's primary residence.
- All final course fees due are subject to applicable taxes, unless a high school credit fee is applied.
- The *Youth Access Fund* cannot to be used with any other offers or discounts.
- The Eligibility Scale is based on the [Statistics Canada Market Based Measure \(click here for more information\)](#).

B: GENERAL INFORMATION

Have you applied for or received funding for an Outward Bound Canada course before? ☐ **YES** ☐ **NO**

If applicable to your course, are you signing up to earn the High School Credit? ☐ **YES** ☐ **NO**

Are you able to fundraise or use other sources of financial support for part of the course fee? ☐ **YES** ☐ **NO**

If yes, please describe any details here:

(Optional) Please describe any additional information that is relevant to your request for funding support:
(Further details which affect household income, additional course expenses like travel, purchasing clothing, hiking boots etc.)



C: CALCULATING YOUR FUNDING REQUEST

When considering the amount of funding you can provide or seek from other sources, it is important to keep in mind that you will need some funds for the cost of travel and personal clothing/items to prepare for the course. If you require any additional support for this, please explain on pg. 3.

Total Net Income for Applicant's Household: \$ _____

Number of individuals in the household that this income supports: _____

Based on the Eligibility Scale, I am eligible for a: _____ **FULL GRANT** _____ **PARTIAL GRANT**

Course Fee (1st choice): \$ _____
(Found at outwardbound.ca on the course webpage)

+ High School Credit (\$250) \$ _____
(OPTIONAL: only some courses offer a High School credit, please check the website for more information)

+ Applicable Taxes \$ _____
(HST is applied based on the province where the course takes place)

TOTAL COURSE FEE = \$ _____
(Course Fee + Optional High School Credit Fee)

Amount you can provide: \$ _____
(Partial Grant: you pay between 15% – 85% of the total course fee)
(Full Grant: you pay \$100 for an Urban course or \$300 for a Wilderness course)

Total Funding Requested: \$ _____
(Total Course Fee minus the Amount you can provide)

NOTE: All final course fees due are subject to applicable taxes, unless a high school credit fee is applied.

Initial Here	Upon acceptance to the course and response to your funding application, you will have the opportunity to decide if you would like to accept the funding and attend the course, or decline the offer. <i>I understand that if I choose to accept, I will be required to sign a Funding Agreement to confirm my commitment to the course.</i>
Initial Here	At the end of the course, we would be very thankful if recipients could join us in thanking the generous donors of the Youth Access Fund by writing a letter. Sometimes, we share select quotes from your letter with other partners in efforts to encourage more people to donate and to encourage more youth to sign up. We will always remove your name and identifying details to respect your privacy. <i>I understand that, after my course, I can choose to write a letter of thanks to the Youth Access Fund donors that may be shared with the donors and other OBC supporters.</i>

I (we) declare that the information provided in this application package is true and complete.

Applicant Signature: _____

Date: _____

Parent/Guardian Signature: _____

Date: _____



REFERENCE FORM (OPTIONAL)

This form is optional to supplement your application to the Youth Access Fund
To be completed by a suitable reference, who can speak to the character of the Applicant

A reference is someone who can help us to better understand the applicant's commitment and readiness to participate in an Outward Bound Canada course. A good reference could be a coach, teacher, mentor, supervisor or community member who knows the applicant well. The page can be printed and completed by hand or completed on the computer and returned by email. Alternatively, applicants can provide their reference's contact information if your reference would prefer to connect by phone or email.

Applicant Full Name: _____

Reference Name: _____

Contact Phone: _____ Contact Email: _____

What days/times are the best to reach you? _____

For how long, and in what capacity have you known the applicant? _____

Please describe the ways in which you believe the applicant will benefit from experiencing an Outward Bound Canada course?

Do you have any reservations, concerns or suggested areas of support regarding the applicant's participation?

What else would you like Outward Bound Canada to know about the applicant, in consideration of their application?

Reference Signature: _____ Date: _____

THANK YOU FOR YOUR TIME AND EFFORTS TOWARD THE APPLICATION!

To Submit:

Email: admissions@outwardbound.ca
Fax: 1-866-328-9761

Questions?

Email: admissions@outwardbound.ca
Phone: 1-888-688-9273 ext. 222